

On appeal to the Civil Service Commission, the appellant argues that she is a provisional appointee in the subject title. Official records indicate that the appellant is serving as a Human Services Specialist 2.

CONCLUSION

N.J.A.C. 4A:4-2.3(b) provides that applicants shall meet all requirements specified in the open competitive examination announcement by the closing date.

A review of the appellant's duties indicates that the responsibilities set forth in the announcement are not the primary focus of any of the appellant's positions. Specifically, the appellant did not provide manpower development and training, place clients in jobs, provide education, or provide vocational counseling. In order for experience to be applicable, it must have as its primary focus full-time responsibilities in the areas required in the announcement. *See In the Matter of Bashkim Vlashi* (MSB, decided June 9, 2004). The appellant's experience as a Human Services Specialist 1 and 2 involved primarily interviewing clients regarding finances. None of the appellant's positions have the announced experience requirement as the primary focus. The appellant provided no details regarding her provisional position, and official records do not confirm that she was provisionally appointed to the subject title.

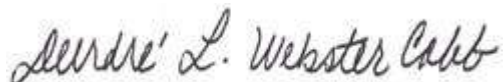
An independent review of all material presented indicates that the decision of Agency Services that the appellant did not meet the announced requirements for eligibility by the closing date is amply supported by the record. The appellant provides no basis to disturb this decision. Thus, the appellant has failed to support her burden of proof in this matter.

ORDER

Therefore, it is ordered that this appeal be denied.

This is the final administrative determination in this matter. Any further review should be pursued in a judicial forum.

DECISION RENDERED BY THE
CIVIL SERVICE COMMISSION ON
THE 12TH DAY OF OCTOBER, 2022



Deirdré L. Webster Cobb
Chairperson
Civil Service Commission

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